

TOWN OF WINDSOR

RESOLUTION NO. 2022-25

A RESOLUTION APPROVING AND ADOPTING THE 2022 WINDSOR POLICE DEPARTMENT FEE SCHEDULE, FOR THE TOWN OF WINDSOR, COLORADO

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority provided by Colorado law; and

WHEREAS, the Town is authorized to assess reasonable fees to defray its actual costs for processing criminal justice records requests pursuant to Colorado Revised Statutes (“CRS”) §24-72-306; and

WHEREAS, the demand for Criminal Justice Records has increased tremendously in the past few years, which requires substantial staff resources for review, redaction, and production; and

WHEREAS, the Police Department provides other services related to VIN checks, fingerprinting, and non-criminal business matters; and

WHEREAS, the Town Board desires to approve the attached schedule of fees for Criminal Justice Records Requests and other Police Services; and

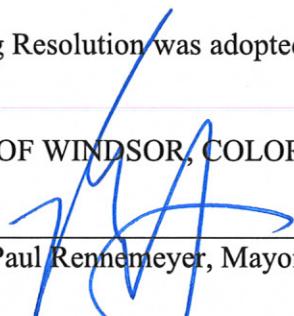
WHEREAS, the Town Board finds that adopting of this Resolution promotes the public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. The 2022 Police Department Fee Schedule, attached hereto and incorporated herein by reference, is hereby approved and adopted.

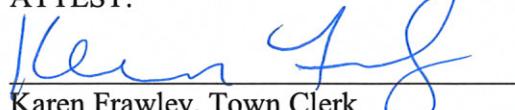
Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 9th day of May, 2022.

TOWN OF WINDSOR, COLORADO

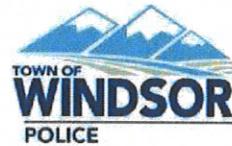
By: 

Paul Rennemeyer, Mayor

ATTEST:


Karen Frawley, Town Clerk





2022 Fee Schedule

Criminal Justice Records Requests

Search and Retrieval Fee	\$5.00
Plus for each page	\$.25
Certification Letter	\$5.00 plus fee for copy of report
Location/Address search	\$8.00
Background check	\$8.00 (minimum) plus \$.25 per page

For multiple record requests, additional research, retrieval, redaction, and copy fee is \$30.00 per hour or \$8.00 minimum for one-quarter hour.

Digital Media Requests

This includes any dash cam or body cam videos and/or photos.

Search and Retrieval fee	\$5.00
Storage Device (Windsor PD-provided*)	Cost of device
*Due to security protocols, we will ONLY use Windsor PD-issued storage devices	

Additional research, redaction and copy fee is \$50.00 per hour

VIN Verification and Non-CABS Fingerprints

Windsor Residents (Town limits only)	No Charge
Non-Residents	\$15.00 each

Liquor License Fingerprints

Per Person	\$38.50
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Fees can be paid with cash, check or money order only.